



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



JENNIFER M. GRANHOLM  
GOVERNOR

MICHAEL P. FLANAGAN  
SUPERINTENDENT OF  
PUBLIC INSTRUCTION

December 18, 2008

**MEMORANDUM**

TO: State Board of Education

FROM: Michael P. Flanagan

SUBJECT: Report on Department of Education Cosponsorship

The Department of Education is asked to cosponsor a number of conferences or meetings. I am notifying the Board of the following cosponsorship:

- School Nutrition Association of Michigan 2009-10 Annual Conference

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## **COSPONSORSHIP**

**Title of Event:** School Nutrition Association of Michigan  
2009-10 Annual Conference

**Primary Sponsoring Agency:** School Nutrition Association of Michigan

**Cosponsors:** Michigan Department of Education  
School Nutrition Association of Michigan

**Dates** October 15, 16, 17, 18, 2009

**Location:** Lansing Center, Lansing

**Purpose:** To provide information and resources to school food service directors through a multiple-day workshop that will focus on USDA program requirements and all aspects of school meals program operations at the local districts.

**Major Speaker(s):** To be determined; includes School Meals Program and Coordinated School Health and Safety Programs Unit staff.

**Audience** School food service directors from multi-site school districts.

**Staff Involvement:** Provide training and technical assistance through formal presentations and informal networking with local district food service staff.

**Financial Obligation:** Federal      X      State    Other

Staff Costs: Approximately \$7,800 (2.5 days x 12 staff and 3 days x 3 staff - approximately 20 hours)

Other Costs: Registration Fee approximately \$2,250 (15 staff x \$150 = \$2,250)

**State Board Participation:** Invited Guests

The following "Statement of Cosponsorship" will appear on the printed agenda for the meeting or conference:

Cosponsorship of a conference by the Michigan Department of Education assumes the active participation of Department of Education staff in the planning and development of the agenda. No person shall be denied the opportunity to participate on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or disability. The conference facility must meet federal and state accessibility standards. Commercial products or services displayed or presented as a part of the conference are not considered endorsed by the Michigan Department of Education.